



## Role Description: Placement - Trainee Project Manager/Engineer

### Company Background

HBS Group Southern is an established provider of mechanical, electrical and renewable energy services, delivering quality and professional expertise across all business sectors throughout the UK.

Our teams of industry experts supply a range of consultancy, design, installation and maintenance solutions to the UK's leading housebuilders, contractors, blue-chip companies and local authorities, managing projects from concept through to completion,

As a family-owned company that has been operating since 1950, we have built an assured reputation for delivering quality, value, reliability and operational excellence.

### Undergraduate opportunity

HBS provides a 12-month placement programme for undergraduates who have a year-out in the industry as part of their degree. Placements offer exposure to all aspects of our renewable division's operations and form an important step in learning about the role of Project Managers and Project Engineers in construction.

The structured programme that will commence in Summer 2018, will be tailored to meet the requirements of your degree course, to ensure you get maximum value. You will work on a diverse portfolio of cutting edge projects, and gain an excellent insight into the project life cycle. You'll be expected to engage in on-the-job training across key elements of the construction process, including design, engineering, planning, health & safety, quality control and commercial.

You will receive mentorship, first-class technical training and personal development opportunities that will equip you with the skills you need to advance in a career in construction. If you impress us over the course of the programme, there's a chance of a permanent opportunity with HBS upon graduation.

### The role

You will play a pivotal role in the delivery of our development pipeline, supporting projects at every stage. Successful applicants will be required to assist in the following tasks:

- Day-to-day assistance to Senior Project Managers in the delivery of projects
- Problem solving key design or installation challenges on projects in conjunction with design team and subcontractors
- Promoting and upholding HBS's reputation for providing the highest standards of site safety, health and welfare and protection of the environment
- Understanding how engineering systems are planned and installed in live construction projects
- Developing good working relationships with the client, site team and supply chain by promoting best practice throughout the whole construction process
- Developing your knowledge and work practices within the guidelines of health & safety and legislative regulations
- Work with our supply chain and surveyors to protect HBS's commercial position
- Develop an understanding in the technical practices and sequences on projects
- Demonstrate your knowledge and skills to ensure efficient delivery of projects to a high quality
- Ensuring our subcontractors are delivering at the highest standards

## Skills & Experience

The ideal candidate will be able to demonstrate a commitment to project management and possess the following skills and qualifications:

- Working towards achieving a 2:1 degree in a relevant Project Management, Construction Management or Engineering related degree
- Excellent organisation skills
- Effective time & task management
- Strong team-working and interpersonal skills
- Logical approach to problem solving
- Proficient in Microsoft Office
- Minimum B in Maths and English GCSE or equivalent
- Wishing to pursue a career within construction as a project manager or project engineer

## What you will get

At HBS we have a saying: *"A job does not define an individual, the individual defines the job."* In essence the more you can do, the more we at HBS can give. Our industrial placement will offer:

- A challenging yet rewarding 12-month programme tailored to your degree course
- Contribute to a variety of projects that make a real difference to our clients and the end user
- Mentoring, training and support from our team of industry experts
- Gain valuable work experience within a reputable and industry-leading company
- Excellent careers prospects, with potential opportunity of Graduate employment in the future
- Opportunity to attend a calendar of company planned events, fundraisers and socials
- A paid salary of £14k per annum
- 28 days holiday (including Bank Holidays)

Our Industrial Placement Programme for undergraduates will commence between July and September 2018 and will last for 12 months. Closing date for all applications is March 31st 2018.

**Email your CV and covering letter to [careers@hbsgroupsouthern.co.uk](mailto:careers@hbsgroupsouthern.co.uk)**

HBS Group Southern is an equal opportunities employer. Please note that to be appointed to this role candidates will need to have the right to work in the UK.